

Person Specification Befriending Service Volunteer Coordinator

E: Essential
D: Desirable

Experience	
1. Must be able to demonstrate an understanding of mental health issues	E
2. Experience of working/volunteering in a mental health and/or befriending setting	E
3. Experience of working with and supporting a large number of volunteers, supervising, coaching, mentoring, training etc.	E
4. Good understanding of equal opportunities issues & how they impact on the organisation	E
5. Awareness of relevant health & safety issues	D
6. Experience of delivering training	E
7. Awareness of Safeguarding	E
Knowledge & Skills	
1. A good communicator and able to relate to a wide range of people and to be impartial and non-judgemental	E
2. Be able to keep up to date with relevant information on mental health issues, services and the third sector	E
3. Have a commitment to the peer support model used by Changes Bristol	E
4. Computer literate	E
5. Good organisational skills	E
6. The ability to be empathetic and non-judgemental	E

Other

1. Willing to work flexibly, some evening and weekend working will be required	E
2. Entitled to work in the UK	E
3. Willing to have a DBS (formerly CRB) registration & be reference checked	E
4. Ability to travel across the Bristol area	E