



PERSON SPECIFICATION

Experience	
Experience of working in a mental health setting either in the public or charity sector	Essential
Experience of supervising staff and volunteers and supporting their development through coaching, mentoring, training or in other ways	
Experience of working on their own initiative, managing own workload and work well as part of a team.	
Experience of peer support and 1 to 1 befriending/support/mentoring	
Experience of working with safeguarding issues	
Experience of developing and delivering training	Desirable
Experience of developing new projects or mental health services	
Knowledge and Skills	
Ability to communicate with a wide range of people including service users, volunteers, staff, and other organisations	Essential
Have an understanding of the value and workings of peer support and befriending	
IT skills including the use of Microsoft Office, Google Suite and Social Media	
Ability to promote the service by talking to healthcare professionals and other agencies, partners, charities and community groups	
The understanding of mental health issues	

Excellent organisational skills	
Ability to work on own initiative and to prioritise workload	
Ability to plan proactively and to monitor outcomes.	
Ability to develop the befriending service	
Values	
Commitment to service user input in the planning and running of services	Essential
Approachability, and the importance of having empathy with staff, volunteers and members	
The ability to be non-judgmental and empathetic	
Other	
Ability to travel across the Bristol area networking with different organisations and supporting volunteers	Essential
Willing to work flexibly with some evening and weekend work	
Full driving license and access to car	Desirable